



Rosemary Rich & Company
407-355-7775

APPLICATION FOR RESIDENCY

All Residents must submit a separate application

Please e-mail application with 2 Paystubs to: rosemaryrich1@gmail.com

** \$35 Application Fee per adult **

The undersigned hereby makes an application to rent _____.

Anticipated move date of _____ at a monthly rent of \$ _____ and security deposit of _____. The lease will expire _____.

PLEASE PROVIDE A COPY OF A VALID PICTURE ID: license, passport, military id, etc.

Full Name _____ Co-Applicant _____

Date of Birth _____ Co-Applicant Date of Birth _____

Your Soc.Sec.# _____ Co-Applicant Soc.Sec.# _____

Driver's Lic. # _____ Co-Applicant Driver's Lic# _____

Email Address: _____ Home Phone: _____

Cell Phone (1) _____ Cell Phone (2) _____

Other Occupants: Relationship & Age _____

PLEASE GIVE RESIDENTIAL HISTORY (LAST 2 YEARS)

Current Address _____ Apt# _____ City _____
State _____ Zip _____ Month/Year Moved In _____

Current Rent \$ _____ Lease Expires: _____

Owner/Agent _____

Landlord Phone # _____ Landlord Email _____

Previous Address _____

Rent \$ _____ Owner/Agent _____

Landlord Phone _____ Email _____

PLEASE DESCRIBE YOUR CREDIT HISTORY

Have you or your spouse declared bankruptcy in the past seven (7) years? Yes _____ No _____

Have you or your spouse ever been evicted from a rental residence? Yes _____ No _____

Have you or your spouse had two or more late rental payments in the past year? Yes _____ No _____

Have you or your spouse ever willfully or intentionally refused to pay rent when due? Yes _____ No _____

**PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION
PLEASE INCLUDE 2 PAYROLL STUBS WITH APPLICATION**

Your Status: _____ Full Time _____ Part Time _____ Student _____ Unemployed
Employer _____ Phone _____

Dates employed _____ Job Description: _____

Supervisor Name _____ Supervisor Phone _____

Salary \$ _____ per _____ Overtime? _____ Tips? _____

(If employed by above less than 12 months, give name & phone of previous employer or school: _____.)

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Source/Contact Name _____

Co-Applicant: _____ Full Time _____ Part Time _____ Student _____ Unemployed
Employer _____ Phone _____

Dates employed _____ Job Description: _____

Supervisor Name _____ Supervisor Phone _____

Salary \$ _____ per _____ Overtime? _____ Tips? _____

Emergency Contact:

Name _____ Address _____

Phone _____ Relationship _____

Personal Reference: (Not a Co-Applicant Please!)

Name _____ Address _____

Phone _____ Relationship _____

Personal Reference: (Not a Co-Applicant Please)

Name _____ Address _____

Phone _____ Relationship _____

Vehicle 1 Information:

Make / Model _____ Year _____ Color _____

License Plate State & Number _____

Vehicle 2 Information:

Make / Model _____ Year _____ Color _____

License Plate State & Number _____

ADDITIONAL INFORMATION:

Have you or your spouse ever been convicted of any criminal offense of physical or violent nature against people or property. Circle: Yes No

Please describe _____

Have you or your spouse ever been convicted of a Felony? Circle: Yes No

Please describe _____

Pets

Do you own pets? _____ If so, how many? _____ Type _____ Breed _____

Weight _____ Age _____ Color _____ Shots Current? Yes No

Pet Reference _____ Phone _____

Additional Items Required : Valid Picture ID (Government Issued) for each Applicant

Application Deposit Agreement

Applicant is applying for residency and has tendered a non-refundable application fee of \$35 per adult. This application fee can be paid by Paypal on our website – rosemaryrich.com , or in the form of a cashier's check, personal check, or money order and delivered to our office.

I hereby apply to lease the above described premises for the term and upon the set conditions above set forth and agree that the rental is to be payable the first day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application. I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, all of the deposit will be retained to offset the agent's cost, time, and effort in processing my application.

1. When so approved and accepted, I agree to execute a Contract to Lease within 7 days of acceptance. A Lease Preparation Fee \$45 will be collected at this time stating all agreed to terms of the forthcoming lease.
2. A Partial Security Deposit (If rent is under \$1300 – Deposit is \$500 If rent is over \$1300 Deposit is \$1000) to remove the property from the market made payable to the landlord is due and payable at the signing of the Contract to Lease in a money order or certified check.
3. I agree to pay the balance of the Security Deposit prior to the move in date.
4. Next, an Attorney prepared Lease will then be provided for your review and signature.
5. Possession will be given after the lease is fully executed, when all monies due are collected on behalf of the landlord and all verifications are received.
6. If the application is not approved or accepted by the owner or agent, I hereby waive any claim for damages by reason of non-acceptance which the owner or agent may reject.
7. I understand I am responsible for securing utility services for this property if I am approved for tenancy.

I recognize that as a part of your procedure for processing my application, an investigative consumer report and background check may be conducted through a third party credit bureau or personal interviews with others with whom I may be acquainted (such as former landlords, banking institutions, and employers). This inquiry includes information as to my character, general reputation, personal characteristics and mode of living. I authorize this investigation for the purposes of renting a property with this owner or property manager. Unless otherwise stated, the property management company for this property is Rosemary Rich & Company.

The above information, to the best of my knowledge, is true and correct.

Please Sign: _____
Applicant Date

Printed Name: _____

Please Sign: _____
Applicant Date

Printed Name: _____

You may pay the Application Fee (\$35) online at RosemaryRich.com by Paypal (you do not need a Paypal account) or provide cash, money order, or certified check payable to Rosemary Rich & Company.